

# Committee/Officer Plan of Work

For School Year \_\_\_\_\_

Name of Committee/Office \_\_\_\_\_

Committee Chairperson/Officer \_\_\_\_\_

Date of Event/Activity \_\_\_\_\_

Vendor/Supplier (If Applicable) \_\_\_\_\_

Date of Agreement/Contract \_\_\_\_\_

Agreement \_\_\_\_\_

Budget Allotted \_\_\_\_\_

Goals

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Objectives/Outline Steps (Include time frame)

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Supplies Necessary

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Plan Approved by: \_\_\_\_\_ Date: \_\_\_\_\_