Gunpowder Elementary PTA everychild.onevoice.

Cash Verification Form

RECEIVED FROM:	DATE:

COINS

	Pennies	.01 x _____	= $_____	Quarters	.25 x _____	= $_____
	Nickels	.05 x _____	= $_____	Other	_____	= $_____
	Dimes	.10 x _____	= $_____			

TOTAL COINS **$**

CASH

	Ones	1. x _____	= $_____	Twenties	20. x _____	= $_____
	Fives	5. x _____	= $_____	Fifties	50. x _____	= $_____
	Tens	10. x _____	= $_____	Other		= $_____

TOTAL CASH **$**

CHECKS

LIST CK#, NAME, AMT.	LIST CK#, NAME, AMT.

TOTAL CHECKS **$**

SHEET TOTAL **$**

***GRAND TOTAL Deposit* $**

"This form should be completed and forwarded to Treasurer with monies promptly after event"

VERIFICATION (*Requires Two Signatures*): **additional sheets attached*

SIGNATURE	SIGNATURE

Treasurers use only:

PTA Program:	*Budget code:*	*$*	*Budget code:*	*$*
Sales Tax collected: $	*Budget code:*	*$*	*Budget code:*	*$*

last updated July 2011